

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING AGENDA

MONDAY, SEPTEMBER 19, 2011

I. CALL TO ORDER (BIG SPRING HIGH SCHOOL) 8:00 P.M.

II. PLEDGE TO THE FLAG (President Wolf)

III. PRAYER

IV. APPROVAL OF THE SEPTEMBER 6, 2011 REGULAR BOARD MEETING MINUTES, THE SEPTEMBER 6, 2011, COMMITTEE OF THE WHOLE MEETING MINUTES AND THE SEPTEMBER 6, 2011, BUILDING AND PROPERTY MEETING MINUTES.

V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS – Wade Reichelderfer
Sammi Burke

VI. TREASURER'S REPORT (Balances as of August 31, 2011)

General Fund	\$ 13,039,926.08
Cafeteria Fund	\$ 83,914.52
Student Activity Fund	\$ 163,797.34
Capital Projects	\$ 1,878,757.42
Newville Projects	\$ 1,107,465.34

VII. PAYMENT OF BILLS

General Fund	\$ 713,954.28
Cafeteria Fund	\$ 44,524.11
Miscellaneous Fund	\$ 19,617.86
Capital Projects	\$ 14,556.36

Total \$ 792,652.61

VIII. READING OF CORRESPONDENCE

IX. RECOGNITION OF VISITORS

X. PUBLIC COMMENT PERIOD

XI. STRUCTURED PUBLIC COMMENT PERIOD

XII. OLD BUSINESS

XIII. NEW BUSINESS

A. PERSONNEL CONCERNS

A. PERSONNEL CONCERNS (. . . continued)

1) **Additional Per Diem Substitute Teacher**

(ACTION ITEM)

Emily Fisher

Art Education K-12

The administration recommends that the Board of School Directors approve the addition listed to the 2011-2012 per diem substitute teacher list as presented.

2) **National Junior Honor Society Advisor**

(ACTION ITEM)

The individual whose name is listed below is recommended to serve as National Junior Honor Society Advisor for the 2011-2012 school year.

Sarah Roller

The administration recommends that the Board of School Directors approve the appointment of Sarah Roller as the National Junior Honor Society Advisor as presented.

3) **Middle School Student Counsel Advisor**

(ACTION ITEM)

The individual whose name is listed below is recommended to serve as Middle School Student Council Advisor for the 2011-2012 school year.

Therese Bukousky

The administration recommends that the Board of School Directors approve the appointment of Therese Bukousky as Middle School Student Counsel Advisor as presented.

4) **Cafeteria Manager**

(ACTION ITEM)

The individual whose name is listed below is recommended to serve as Cafeteria Manager at Oak Flat Elementary School for the 2011-2012 school year, replacing Ms. Lavona Gutshall who has resigned.

Ms. Michelle Northrup

The administration recommends that the Board of School Directors approve the appointment of Ms. Northrup as Cafeteria Manager at Oak Flat Elementary School for the 2011-2012 school year as presented.

A. PERSONNEL CONCERNS (. . . continued)

5) Middle School TV Studio Co-Advisors

(ACTION ITEM)

The individuals whose names are listed below are recommended to serve as Middle School TV Studio Co-Advisors for the 2011-2012 school year.

**Katie Magee
Kathleen Bravin**

The administration recommends that the Board of School Directors approve the appointment of the Middle School TV Studio Co-Advisors as presented.

6) Part-Time Custodian

(ACTION ITEM)

The individual whose name is listed below is recommended to serve as a part-time evening custodian at the High School Fitness Center for the 2011-2012 school year.

Mr. John Weller

The administration recommends that the Board of School Directors approve the appointment of Mr. John Weller as a part-time evening custodian at the High School Fitness Center for the 2011-2012 school year.

7) Part-Time Custodian

(ACTION ITEM)

The individual whose name is listed below is recommended to serve as a part-time evening custodian at the High School for the 2011-2012 school year.

Ms. Reshendalene Deihl

The administration recommends that the Board of School Directors approve the appointment of Ms. Reshendalene Deihl as a part-time evening custodian at the High School for the 2011-2012 school year.

A. PERSONNEL CONCERNS (. . . continued)

8) Approval of Child-Rearing Leave for Heather Best (ACTION ITEM)

Mrs. Heather Best, High School Emotional Support teacher has requested leave of absence under the Family & Medical Leave Act from approximately November 11, 2011 through approximately December 22, 2011. According to Section 3.08 of the contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

A copy of Mrs. Best’s letter appears in the agenda.

The administration recommends that the Board of School Directors approve Mrs. Best’s request for leave under the Family & Medical Leave Act and a child-rearing leave of absence from approximately November 11, 2011 through approximately December 22, 2011.

XIII. NEW BUSINESS (. . . continued)

B) Credit Pay (ACTION ITEM)

The professional employees whose names are listed below have successfully completed graduate work and is entitled to the specified amount in accordance with the negotiated contract.

Michael Fronk	\$ 660.00
Christina Gruver	\$ 2,400.00
Keith Lavala	\$ 1,161.00
Marie Nye	\$ 980.01
Andrew Pettit	\$ 979.98
Lauren Swigart	<u>\$ 1,161.00</u>
Total	\$ 7,341.99

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

XIII. NEW BUSINESS (. . .continued)**C) Job Descriptions****(ACTION ITEM)**

Mrs. Jeanne Temple, Assistant Superintendent has developed the job descriptions listed below. A copy of the job descriptions has been included with the agenda.

**Administrative Assistant for Transportation and Accounts Payable
Administrative Assistant to the District Office
HVAC Maintenance Technician**

The administration recommends that the Board of School Directors approve the updated job descriptions as presented.

D) Updated Homeschooling/Home Education Policy #137**(ACTION ITEM)**

Mr. Kevin Roberts has prepared an updated Homeschooling/Home Education Policy and a copy of the policy has been included with the agenda.

The administration recommends that the Board of School Directors approve the updated Homeschooling/Home Education Policy as presented.

E) Facilities Utilization Request**(ACTION ITEM)**

Big Spring Youth Soccer Association is requesting permission to use the high school soccer field for games on Sunday, September 11, 18, October 23, 30 and November 6, 2011. Because the utilization dates are on Sunday's, Board action is necessary.

The administration recommends that the Board of School Directors approve the Youth Soccer Association request to use the high school soccer field as presented.

F) Facilities Utilization Request**(ACTION ITEM)**

The Big Spring Hurricane Softball Association is requesting permission to use Oak Flat Elementary School softball field for softball games on September 11, 18, 25, October 2, 9, 16, 23, 2011. Because the utilization dates are on Sunday's, Board action is necessary.

The administration recommends that the Board of School Directors approve the Big Spring Softball Association request to use Oak Flat Elementary School softball field as presented.

XIII. NEW BUSINESS (. . . continued)**G) Facilities Utilization Request****(ACTION ITEM)**

The Newville Elementary School PTO is requesting permission to use Newville Elementary School grounds for the Fall Harvest Festival on Sunday, October 2, 2011. Because the utilization date is on Sunday, Board action is necessary.

The administration recommends that the Board of School Directors approve the Newville Elementary School PTO's request to use Newville Elementary School grounds as presented.

H) High School Electrical Repairs**(ACTION ITEM)**

Based on a review conducted by GR Sponaugle, there are several electrical items in the High School that should be repaired to meet current code and help maintain the HVAC system. The first repair would be scheduled for Saturday, October 8, 2011. This repair will require a complete power down at the High School and require it to be vacated until repairs are complete. The items to be addressed are included with the Board packet and include the quote from Sponaugle plus the cost of the transient voltage suppressor. All items will be addressed by GR Sponaugle by June 1, 2012.

The administration recommends the Board of School Directors authorize the electrical repairs at the high school included with the Board packet under a PA COSTARS contract with GR Sponaugle and that Capital Project fund pay for the repairs not to exceed \$48,000.

I) Tenure Status**(INFORMATION ITEM)**

The following professional employee has completed the required years of service as temporary professional employee and has earned tenure based on their satisfactory performance.

Jolene Regetta

Fourth Grade Teacher

Additional information regarding the professional employee has been prepared by Mrs. Linda Slusser, Mt. Rock Elementary School Principal.

J) Updated Year-to-Date Summaries/Taxes and General Fund**(INFORMATION ITEM)**

The Business Office prepared updated year-to-date summaries for taxes and general fund that are included with the agenda.

XIV. FUTURE BOARD AGENDA ITEM

XV. COMMITTEE REPORTS

- A) District Improvement Committee – Mrs. Lopp
- B) Athletic Committee – Mr. Swanson
- C) Vocational-Technical School – Mr. Wolf/Mr. Piper
- D) Buildings and Property Committee – Mr. Barrick
- E) Finance Committee – Mr. Blasco
- F) South Central Trust – Mr. Blasco
- G) Capital Area Intermediate Unit – Mr. Wolf
- H) Tax Collection Committee (TCC) – Mr. Wolf

XVI. SUPERINTENDENT’S REPORT

XVII. BUSINESS FROM THE FLOOR

XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

XIX. ADJOURNMENT

Meeting adjourned _____ P.M.

NEXT SCHEDULED BOARD MEETING: Monday, October 3, 2011